

# White Oak Elementary School



1415 California Avenue  
White Oak, PA 15131  
(412) 664-3790  
FAX (412) 664-3794



## Title I Parent Involvement Policy

*The White Oak Elementary School and the parents of the students participating in activities, services and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this policy outlines how the parents, the entire school staff and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the state's high standards.*

## White Oak Elementary School Responsibilities

*The White Oak Elementary School will:*

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards.*

*In Reading White Oak Elementary School will do the following:*

- 4 Sight testing, DIBELS – Diagnostic/Progress Monitoring/Outcome Assessment*
- Utilize Parent Involvement/Resource Center*
- Progress Reports to parents every 4 ½ weeks throughout the year*
- Monthly grade level meetings*
- Monthly schoolwide across grade levels (instructional meetings)*
- Reading class size – teacher to student ratio – smaller group instruction implemented*
- Basal series, Leveled readers HBJ reading series and tradebooks – used at all grade levels –*
- Uninterrupted 90-120 minute block of time for reading and writing*
- Flexible grouping – movement and instruction driven by test data*
- Specific evaluation schedule has been set at each grade level – test data is used to chart progress and drive instruction*
- Established baseline using baseline data derived from PSSA, DIBELS, Terra Nova and Gates MacGinitie*
- Professional Development: Building Comprehension Through Developmental Sequencing*
- After-school tutoring program – “Beyond The Bell” ( 2 days a week for 1 hour a day)*
- Writing and reading standards are posted in each classroom*
- Offer parent workshops on PSSA, Title I Reading, Writing and Technology*
- Workshops at the AIU/inhouse on Reading strategies*
- DIBELS*
- Kindergarten Staggered Start*
- Project Listen/Carnegie Mellon University-2<sup>nd</sup> Grade*
- Read Naturally*

*In Math White Oak Elementary School will do the following:*

- 4 Sight testing, GMADE Math – Diagnostic/Progress Monitoring/Outcome Assessment*
- Utilize Parent Involvement/Resource Center*
- Progress Reports to parents every 4 ½ weeks throughout the year*
- Monthly grade level meetings*
- Monthly schoolwide across grade levels (instructional meetings)*

- Continuation of Saxon Math curriculum
  - Lowest acceptable passing grade is 70% in Math across the district as measured by the report card.
  - Specific evaluation schedule has been set at each grade level – test data is used to chart progress and drive instruction
  - Established baseline using data derived from Terra Nova, PSSA & Title I Benchmark Assessments
  - 60-90 minutes devoted to math daily
  - After-school tutoring program – “Beyond The Bell” ( 2 days a week for 1 hour a day)
  - Participation in Teacher leadership in the Math and Science Partnership (MSP) to train facilitators to work with district staff at the building level to increase deep conceptual understanding for staff and effective use of the MSP concept; 8 professional development sessions are planned throughout the year
  - One day each week is devoted to the implementation of MSP concepts and as they are integrated throughout the Saxon Math curriculum
  - Math standards are posted in each classroom
  - Kindergarten Staggered Start
2. Hold parent-teacher conferences annually during which the jointly developed compact will be discussed as it relates to the individual child’s achievement. Specifically, those conferences will be held:
    - November 10, 2005 from 12:00 -3:00 and 4:30-7:30
  3. Provide parents with frequent reports on their children’s progress. Specifically, the school will provide reports as follows:
    - The district will provide Report Cards every nine weeks.
    - The district will provide Progress Reports every 4 1/2 weeks as necessary
    - Informal progress will be reported as necessary
  4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:
    - Staff can be reached any time from 2:00 until 3:00.
    - All staff have phones in their classrooms and parents may leave messages whenever necessary
  5. Provide parents opportunities to volunteer and participate in various school activities
    - Very active and strong PTA (in number and activity)
  6. Involve parents in the planning, review, and improvement of the school’s parental involvement policy and parent compact in an organized, ongoing, and timely way.
  7. Involve parents in the joint development of any school-wide program plan, in an organized, ongoing, and timely way.
  8. Hold an annual meeting to inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
  9. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and to the extent practicable, in a language that parents can understand.

10. *Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.*
11. *On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.*
12. *Provide to each parent an individual student report about the performance of their child on the state assessment in at least math, language arts and reading.*
13. *Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).*
14. *Involve parents in decisions about how the reserved parent involvement funds will be spent.*

The White Oak Elementary School's Parent Involvement Policy was developed by a committee of parents and staff in the fall of 2005. It was revised in the spring of 2009. It is sent home to each family during parent conference week each year. It also appears on White Oak School's website.